

**To the Chair and Members of the
Licensing COMMITTEE**

**Hackney Carriage and Private Hire Licensing Policy – Amendment to
References to the Criminal Records Bureau**

Relevant Cabinet Member(s)	Wards Affected	Key Decision
	All	No

EXECUTIVE SUMMARY

1. The Doncaster Council Hackney Carriage and Private Hire Licensing Policy (HC & PH Licensing Policy) requires all licensed hackney carriage drivers, private hire drivers and private hire operators to undertake criminal record checks. The Criminal Records Bureau (CRB) has recently changed its name to the Disclosure and Barring Service (DBS).
2. Whilst there are no proposed changes to the level and frequency of criminal record checks for licensed drivers and operators this reports seeks to amend the Policy and the associated conditions to take account of the change detailed above.

EXEMPT REPORT

3. Not applicable

RECOMMENDATIONS

4. It is recommended that the HC & PH Licensing Policy and Doncaster Council's Private Hire Driver's Licence Conditions (Appendix 11 of the Policy) be amended such that all references to the Criminal Records Bureau (CRB) are either replaced with reference to the Disclosure and Barring Service (DBS) or substituted with a generic term e.g criminal record check as appropriate.

BACKGROUND

5. The current HC & PH Licensing Policy was adopted by Council on 19th January 2012. It is within the remit of the Licensing Committee to determine Policies that are relevant to the Council's functions under Part 3 of the Constitution which relate to those licensing and registration functions unless the policy must be determined by Full Council. The Policy was last revised by the Licensing Committee on the 24th January 2013.

6. The Policy currently makes numerous references to the Criminal Records Bureau (CRB) and to CRB checks when referring to the licensing of Private Hire drivers, Hackney Carriage drivers and Private Hire Operators. The Criminal Records Bureau has now become the Disclosure and Barring Service and it is therefore necessary to amend the Policy and conditions to reflect this change. This is merely a name change and no changes are being proposed with regard to the existing policy with regard to the requirement for, type or frequency of criminal record checks for licensed drivers and operators.

7. The changes have been made to the following sections of the Policy:

Page 9	Section 3 point 9
Page 11	Section 3.5
Page 21	Section 5.0 & 5.1
Page 22	Section 5.1
Page 25	
Page 57	condition 1
Page 64	condition 15

A revised version of the Policy is attached at Appendix A.

OPTIONS CONSIDERED

8. As the Criminal Records Bureau no longer technically exists the preferred option is to amend the Policy wording to reflect the change and where appropriate use a generic term to negate any future name changes.

REASONS FOR RECOMMENDED OPTION

9. The option not to amend the Policy and ensure it is kept current and up to date would cause the Policy to become ineffective.

IMPACT ON THE COUNCIL'S KEY PRIORITIES

10. No significant impact

	Priority Outcome	Implications of this initiative
1.	Doncaster's economy develops and thrives, underpinned by effective education and skills	
2.	Children are safe	
3.	Stronger families and stronger communities	
4.	Modernised and sustainable Adult Social Care Services with increased choice and control	
5.	Effective arrangements are in place to deliver a clean, safe and attractive local environment	Public Safety is the principal driver of PH and HC licensing
6.	The Council is operating effectively, with change embedded and sustained with robust plans in place to	

	operate within future resource allocations	
7.	Doncaster's economy develops and thrives, underpinned by effective education and skills	

RISKS AND ASSUMPTIONS

11. There are no risks or assumptions

LEGAL IMPLICATIONS

12. The Disclosure and Barring Service was created in 2012 when the Criminal Records Bureau merged with the Independent Safeguarding Authority.

FINANCIAL IMPLICATIONS

13. There are no Financial Implications associated with this report.

CONSULTATION

14. Not applicable

This report has no significant implications in terms of the following:

Procurement		Crime & Disorder	
Human Resources		Human Rights & Equalities	
Buildings, Land and Occupiers		Environment & Sustainability	
ICT		Capital Programme	

BACKGROUND PAPERS

15. Doncaster Council - Hackney Carriage and Private Hire Licensing Policy

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